

<b>Committee:</b> Board of Governors of the City of London Freemen's School	<b>Date:</b> 11 June 2020
<b>Subject:</b> Report of Action Taken Between Meetings	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Information</b>
<b>Report author:</b> Kerry Nicholls, Town Clerk's Department	

### **Summary**

This report advises Governors of action taken by the Town Clerk since the last meeting of the Board, in consultation with the Chairman and Deputy Chairman, in accordance with Standing Order Nos. 41(a) and (b).

### **Recommendation:**

The Board is asked to note the report.

### **Main Report**

1. Since the last meeting of the Board, approval was given for one decision to be made under the urgency procedures, Standing Order No. 41:

#### **Urgent Authority – City of London Freemen's School - Re-budgeting for COVID-19. [7 April 2020]**

2. In consultation with the Chairman and Deputy Chairman of the Board of Governors of the City of London Freemen's School, the Town Clerk approved a 20% reduction in the Summer 2020 Term fees, agreed that a planned school fee increase for the 2020/21 academic year be postponed until at least January 2021 and agreed that a tuition-only invoice be issued to boarding families as it was not anticipated that boarders would return for the Summer 2020 Term. This was discussed at an informal meeting of the Board of Governors on 6 April 2020 and Governors supported the proposals, noting that this position would be reviewed at future meetings of the Board of Governors.
3. Urgent authority was used as it was not possible to convene a formal meeting of the Board of Governors of the City of London Freemen's School due to COVID-19 and there was a need to urgently review the City of London Freemen's School's budget for the financial year in response to the pandemic. It was also necessary for communications on the reduced Summer Term fees to be issued to parents before the start of the Summer Term 2020 and a term's notice was required to be given to pupil's families in relation to any school fees changes from September 2020

### **Appendices**

- None

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